



STATE OF MICHIGAN

DEPARTMENT OF COMMUNITY HEALTH  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

JANET OLSZEWSKI  
DIRECTOR

June 2003

Dear Provider:

The Michigan Department of Community Health (MDCH) has scheduled training sessions to provide information necessary to bill Private Duty Nursing services.

Duplicate training sessions will be conducted morning and afternoon on the following dates:

**June 24<sup>th</sup>      Private Duty Nursing Agencies**  
9-11:30 am  
1-3:30 pm

**June 26<sup>th</sup>      Independent Nurses**  
9-11:30 am  
1-3:30 pm

Training will cover claim completion, coding changes being implemented for Private Duty Nursing Agencies, as well as billing issues and problems. The sessions will be held at the Interactive Learning Center at the Michigan Public Health Institute in Okemos, Michigan.

To register for a session, please contact Alexis Perkins at (517) 335-5453. Alexis can also provide directions to the training site.

If you are unable to attend the training, you may request a copy of the training manual that has been developed for these sessions.

Sincerely,

Paul Reinhart  
Deputy Director for  
Medical Services Administration